

**REPORT FOR ANEW PLANNING MEETING HELD AT RED COURT HOTEL IN
NAIROBI 25th to 27th JUNE, 2012.**



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1.0 INTRODUCTION AND BACKGROUND

In-line in line with its vision of becoming a Network of National Networks, ANEW heard its first planning meeting with its members in Nairobi Kenya from the 25th -27th June 2012. The meeting attracted over 12 Networks across Africa. At the meeting the secretariat shared with the members a report on where things are in ANEW. The meeting also provided members an opportunity to share experiences on the five ANEW thematic areas and together analyse and prioritise the ANEW thematic areas and draw top activities that each Network could contribute to. The meeting was facilitated by Mary O' Connell with support from Baker and Oliver German.

This report outlines the proceedings and key outcomes of the three day planning meeting.

2.0 WORKSHOP OBJECTIVES

This was the first meeting bringing together national focal points and board members for planning. At the same time it was the first meeting for the same group since the election of the new board members.

The purpose of the meeting was to:

- Provide an opportunity for the participants to update each other on what is going on in the countries where the members come from as well as what is going on at the secretariat.
- To develop a plan of action /implementation strategy of activities by the network over the next 12 months. ANEW has no staffing to implement as in the past hence the networks are responsible for implementation.
- To ensure a common understanding and contribute to the finalization of the ANEW advocacy plans and how they relate to the work of national networks and other partners.
- To share and have updates on WSA initiative and how ANEW is engaging with it.
- To hold ANEW Board meeting separately parallel to the planning meeting

The briefing will provide high lights of the status of ANEW, challenges, fundraising, a SWOT analysis, a risk analysis, some general comments a summary of the financial status. The SWOT and risk analysis require discussion to inform the planning as well as the board decisions.

3.0 PARTICIPATION

There were participants by the staff at the secretariat, backed by one person from FAN Global secretariat in UK and End Water Poverty in UK but housed currently at ANEW offices in Nairobi. There were 2 board members from West Africa, one from

Southern, two from Central, and three from East Africa while the Northern Africa representative was not able to attend. Due to limitation of funds, all the 28 national focal points could not be reached but representatives from each region attended. The Networks represented were from Kenya, Malawi, Uganda, Rwanda, Zambia, Tanzania, DR Congo, Nigeria and Ghana.

Day one Proceedings from the meeting

4. WELCOME REMARKS FROM THE EXECUTIVE SECRETARY

The Executive Secretary –Baker Yiga Matovu welcomed members to the meeting and introduced Mary O' Connell as the lead facilitator for the three day meeting. He briefed members on how the meetings had been arranged as follows:

- Monday -Joint meeting between the Board and the National Focal Points
- Tuesday board meeting & planning meeting
- Joint meeting where the Board and the Focal points shall share outcome from the board meeting and planning meeting respectively

5. EXPECTATIONS FROM MEMBERS

Members' expectations ranged from reflecting on how we can sustain and strengthen ANEW Continental Network, Learn from others, get update on ANEW from Secretariat, Network with other, come up with a strategy For ANEW to influence more at regional level and national level, as well as how to work as one team to promote networks in Africa.

It was observed that without the translation service, it was challenging for the French speaking members to participate fully in the discussions. In response the Executive secretary pointed out that the issue of translation is a daily challenge at the secretariat. It was difficult for the secretariat to meet such cost due to high cost of the service. Members pointed out that there is need to come up with a solution in future.

6. UPDATES FROM THE SECRETARIAT

6.1 CURRENT STATUS OF ANEW AND THE SIGNIFICANCE OF THE PLANNING MEETING

The Executive Secretary presented an update since the AGM that was held in Kigali in July 2011. The Executive Secretary thanked FAN Global, WaterAid Maji Na Ufanisi and WSSCC for the support in the past year. He mentioned that the main objective of the meeting was to come up with a plan of action for ANEW. He said that as things are, ANEW is guaranteed one year of existence based on the resourced that are there at the moment. He further pointed out that there are only two people in the secretariat at the moment.

According to baker the planning meeting was therefore an opportunity to : -

- Update each other
- Develop a plan of action/ implementation plan for the next twelve months
- Think though how we will implement the plan

It was highlighted that during the meeting in Kigali ANEW was asked to develop a clear advocacy strategy for ANEW, this was done jointly from the London meeting which was held jointly with End Water Poverty in December focusing on the four thematic areas and they are frameworks that we need to develop further action plans around. These frameworks focused on climate change and IWRM; the rights to water and sanitation; governance and sector monitoring; and, SWA partnership, finance and accountability.

The planning meeting aimed to consider how the themes linked to ongoing national level advocacy.

The Executive Secretary Baker Yiga updated members that currently ANEW is hosted by Maji but not housed by Maji. Legally we are registered by MAJI. He mentioned that MAJI supported ANEW with equipment which ANEW bought at a much subsidised price. There are still some challenges in setting up the communication systems at the secretariat including phones. Secretariat still operating on a transitional budget, until we are able to secure programme funding. ANEW has worked on maintaining partnerships that were there and create new ones. The Partners have supported ANEWs participation in the sector forums. He mentioned that, although operating with minimal resources ANEW has taken up greater responsibility.

4.2 CHALLENGES FACED IN THE PERIOD

The Executive Secretary highlighted that besides the commendable progress that ANEW has made since the AGM in Kigali some challenges had been experienced in the past year including the following:

1. Sometimes the sponsors have expressed dissatisfaction, because of occasions when members did not turn up when invited. It's an issue of concern to our supporters. This has affected trust.
2. Response of our members, a lot of the load work lies on the Executive Secretary, but rely on members for input, analysis. Usually the responses have not come in, or have come in late. He emphasised that the responsiveness and timeliness of feedback is of great essence. AMCOW is expecting a lot from ANEW, and we need to demonstrate that we can add value.
3. Have been registered as a trustee under MAJI. But with the NGO board in Kenya ANEW is not registered, we need to work on the registration aspect.

Have been working closely with Cathleen on the registration, there is need to raise USD300 to do that. The implication is we cannot register the office address, cannot open an Account and cannot acquire a postal address for ANEW.

4. There is a fundraising issue. Without registration and audited accounts we cannot submit a proposal.
5. We have been working on the systems; we got a financial manual approved. Made serious observations on the HR Manual and will be presented to the board.
6. As we are speaking, the ANEW account has no funding, the last transfer was made in January, up to now the transfer has not been done.

4.3 FUNDRAISING INITIATIVE IN THE YEAR

4.3.1 PROPOSALS DEVELOPED

The Executive Secretary informed members that in the past year the secretariat has put some considerable effort towards fundraising and to date of the secretariat has developed a number of proposals as outlined below:

1. DFID proposal, at the point of signing, (post HLM) DFID is developing a new funding mechanism for the sector and renewing their systems. For now they have agreed provide cost extension.
2. Developed a proposal with countries, to Melinda and Bill Gates Foundation on Sanitation- up to now it has been put on hold. It looks like they would like to get the funding through AMCOW.
3. Invited to submit a proposal to USAID. This project was approved and the implementation is on, FABRI. Will have to re-strategies
4. Some potential money for Tanzania and the secretariat on a research project on water security with Water Witness in Tanzania
5. AfDB proposal put on hold until ANEW registration in Kenya is finalised (imminent)
6. AfDB- have asked ANEW to work on a proposal on governance

It was pointed out by the Executive Secretary that from most of the interactions he has had with possible financiers, it looks like it will be best to do block proposals at regional level with contribution on the role of the secretariat. It's challenging to get African continental level proposals as most of the funds are at the Regional and national level.

4.3.2. CHALLENGES EXPERIENCED WITH THE FUNDRAISING WORK

1. Limited capacity at the secretariat for developing proposals for the whole network. There is no up to date information of the priorities are, without updates

from the country Networks it makes it difficult for the Secretariat to facilitate joint proposal development.

2. Poor communication with members

3. Poor visibility, participation in webinars, representation in panels, working with them for four months. This calls for a greater member's participation. We need to stop counting number of participants and start looking at what key roles. Need to encourage our members to be participating by presenting papers. We need make ourselves Visible and ANEW visible at national Level

We need to start working with the Technical Advisory Committees (TAC) at country level. We need to know them and let them know what we are doing. We need to recognise our membership with ANEW in our Annual report.

There is need for information and teams to work on joint proposal.

Need to pay fees

Need to uphold ANEW visibility.

5. SWOT Analysis

The Executive Secretary presented a SWOT Analysis for ANEW as outlined below

<i>STRENGTH</i>	<i>WEAKNESSES</i>
<ol style="list-style-type: none"> 1. Membership presence 2. Have confidence from partners especially AMCOW 3. Presence of ANEW and Active 4. Systems and policies are in place 	<ol style="list-style-type: none"> 1. Staffing Capacity 2. Networking and communication 3. Lack of internal and multiple sources of fund 4. Lack of champions
<i>OPPORTUNITIES</i>	<i>THREATS</i>
<ol style="list-style-type: none"> 1. Call for proposals 2. Stronger collaborations with FAN Global 3. Existing achievement to seek for funding/Marketing 4. Existence of members 5. Functional websites for ANEW and members promote our work via websites 	<ol style="list-style-type: none"> 1. Lack of reliable funding-threatens existence 2. Lack of registration (being addressed shortly) 3. Competition from other networks/organizations 4. Shifting allegiance

5.1 MEMBERS REACTIONS TO THE SWOT ANALYSIS

1. Communications from the secretariat. Updates at events have been there with support from UWASNET. Although they are not on the web site. There was a challenge in Cairo at Africa water week as there was too much work in a short time.
2. World Water Forum, there were challenges in Marseilles which mostly stemmed from organisers.
3. Youth Forum in SA where there are opportunities to engage
4. Regular updates – to improve
5. Members wondered why it has taken too long to finalise the issue of Registration. The Executive Secretary indicated that one reason was the lack of funding, but mentioned that some work has been done to facilitate the same with support from the ANEW Vice Chair Mrs. Catherine Mwangi. As a way forward members agreed that the issue has to be prioritised.

6. THEMATIC PRESENTATION

6.1 PRESENTATION ON CLIMATE CHANGE.

The Board chair Leo Atakpu made a presentation on Climate Change. It was observed that Climate change is an area that we need to engage with. It was further observed that at country level there are parliamentary committees on Climate change their major emphasis is to work with CSOs. There was need for national CSO to seize the opportunity.

6.2 PRESENTATION ON THE RIGHT TO WATER

Mrs Catherine Mwangi presented the work on Right to water that KEWASNET is doing.

6.2.1 OBSERVATIONS FROM MEMBERS

- 1 Show the government that you are there to support them.
2. Right to water is a progressive right
3. Sanitation is neglected, have formed the national working group on sanitation.
4. Important to link the Right to water with other issues i.e. Food security

Need to do an assessment on the status of the right to water at country level

There has been a project approach, thus does not work with right to water. It needs to be built into the strategic plan so that it is ongoing.

6.3 SANITATION AND WATER FOR ALL

Olivier Germain CSO Advisor on SWA, made a presentation on the Sanitation and Water for All. He highlighted it as Partnership between governments, donors and

CSO. He highlighted some of the activities leading to the high level which included country preparation processes and the global consultation on key messages. EWP is now leading the process of developing country papers to be used for awareness raising and advocacy on HLM commitments and follow up.

Malawi shared experience from the Sanitation and Water for All country level process.

6.3.1 SWA COMMENTS

Budget tracking of WASH investments

There is need to do an analysis of how the governments are doing in terms of progress on the commitments on WASH. We need to work with the African Union on pushing the WASH agenda among the Heads of States.

There is need to build a case for AU to have WASH as a theme.

6.4 PRESENTATION ON GOVERNANCE

Nelson Gomonda, WaterAid Pan Africa programme, made a presentation of the work on Governance which he said was a new area for ANEW. He how 0 Td [(57(w)-2.789557(w)-2.789(e)

8. ANALYSIS OF THE ANEW THEMATIC STRATEGIC AREAS

Participants were facilitated into analysis of the four ANEW thematic areas. The participants were split into 4 groups and through a walk-shop each groups did a SWOT analysis of each of the themes based on the capacity of ANEW and its members. ***Detailed notes of the SWOT analysis can be requested from the Anew Secretariat***

Following the SWOT analysis participants were facilitated to identify objectives, activities and resources required to implement programmes under the ANEW thematic areas. Further to that a mapping was done of which countries are implementing activities under which Theme. ***Detailed notes of the analysis can be requested from the Anew Secretariat***

9. UPDATES FORM THE BOARD CHAIR

The board chair gave an update on the decisions made at the board meeting and these include;

1. The agreement for members to pay an annual membership fee of USD300
2. The formation of committees of the board; one for programmes and another on finance and human resources.
3. He also informed the members of the election of new representatives to some working groups – Baker will represent ANEW on the SWA steering committee and the alternate is Dr George Chaima. He extended gratitude to the two representatives who had completed their term in May; Doreen of UWASNET and Rudy of CONIWAS.
4. He also informed the the meeting that ANEW was going to officially acknowledge the contribution of Maji na Ufanisi, Danielle and Water Aid for the various contributions to ANEW's growth to date.

10. FEEDBACK FROM MEMBERS ON THE MEETING

Members were asked to evaluate the three day planning meeting based on the following questions:

1. What they made out of this meeting
2. How should we proceed

Key messages coming from the participants included:

“We need to appreciate the huddles that we have overcome. Lets speak one voice for ANEW, wherever we are lets speak ANEW, regardless of which network we belong to. “

“Most of what we expected has been achieved of learning and sharing. Encouraging to note that we are making progress besides that heat. We need to be encouraged to do more. Let us use the weaknesses as opportunity. Thanks the chair for leading the successful leader, and an achiever.”

. Leadership is that each one of us will be committed into ANEW.

“If you want to walk fast walk alone, if you want to walk far, walk with others.

Mary emphasised to the participants that this will be the first grant that FAN global has released; it is an exciting and challenging period as FAN global becomes independent in about a month. FAN has 5 consortium members including ANEW. It was a privilege to work with Baker and Paul, meet all the members and look forward to see the plan and all the details that will be there to inform the plan. Meet the board and National focal persons. Look forward to hear more about the work. Please keep communicating. Thanks to Olivier and Nelson as externals to ANEW for their quality contributions and support.

The Executive Secretary thanked the board and the members for coming. He said when you prepare the food and never have the guest, it's the biggest failure, all that were invited came including Nelson, Olivier and others. It looks people are committed to ANEW. It builds up on the work we did in Kigali in 2011. A business plan has been done for ANEW done by members of ANEW, ANEW also have their advocacy strategy. Thanked FAN, WaterAid, thanked Mary who dealt with the planning of the meeting as Baker concentrated on the board.

He further thanked Mary, Nelson, Olivier and Pricilla for facilitation.

He also thanked Danielle Morley, Executive Secretary of FAN, for her commitment so far and that she would continue on the Board of Trustees of FAN Global. Thanked Stephanie Shillington from FAN Global Secretariat who worked on all our logistics. Thanks for Ann, volunteer at ANEW who in the absence of a paid translator translated all that went into the files of the French people. Thanks Paul Osano, who pulled this together without a dollar from ANEW, had to be creative in coordinating with FAN

The Hotel was very supportive and facilitated access to other services. Thanks Irene and the team.

Include the Youth; Togo would support translation from English to French.

He finally thanked everybody for coming for the meeting and visiting ANEW offices, and he wished everyone a safe trip and look forward to regular communications.

The Vice chair person Catherine encouraged members to start planning and fundraising for participation in ANEW activities. On behalf of KEWASNET thanked ANEW for bringing the meeting to Kenya. She indicated that next time they would plan to ensure that participant are able to see more of Nairobi.

The Meeting ended with a cocktail at FOGO GAUCHO Restaurant in West lands - Nairobi where participants were served with Roasted meet and more delicious food.